

**JOINT BOARD OF SUPERVISORS and
SCHOOL BOARD COMMITTEE
ACTION ITEM**

SUBJECT: 2022 Joint Committee Work Plan

ELECTION DISTRICTS: Countywide

CRITICAL ACTION DATE: At the pleasure of the Committee

STAFF CONTACTS: Shalom Black, County Administration
Kevin Lewis, Superintendent's Office

PURPOSE: The purpose of this item is to provide an updated work plan to the Joint Board of Supervisors and School Board Committee (Joint Committee) to direct staff work on topics identified as a part of the committee's February 7, 2022, meeting or as requested by members of each body.

RECOMMENDATION: Staff recommends that the Joint Committee endorse the 2022 Work Plan as outlined in the February 7, 2022, Action Item.

BACKGROUND: On February 3, 2020, the Joint Committee met and considered potential topics for the 2020 calendar year. To facilitate this discussion, County and Loudoun County Public Schools (LCPS) staff prepared [Item 3: Development of 2020 Joint Committee Goals](#) for the committee's consideration at their February 3 meeting. The first part of the item provided general information on topics considered by the committee during the prior term. The second part of the item requested that the committee members identify topics of interest to the committee so that the Co-Chairs could structure the work of the committee over the year. The Board of Supervisors reviewed and approved the topics presented for Joint Committee consideration in Item 11a at their [March 17, 2020](#) meeting. The School Board took these topics to its May 26, 2020, meeting and received School Board approval at its June 2, 2020, meeting. Subsequently, the Joint Committee approved its 2020 Work Plan at their [June 1, 2020](#), meeting, giving specific dates for the presentation of items in 2020, and a more general list of topics for 2021.

The 2021 Workplan was presented at the Joint Committee's [February 8, 2021](#), meeting and subsequently approved by both Boards.

ISSUES: The Issues section of this item provides the Committee with a specific plan for the presentation of items from the June 1, 2020, Work Plan list for 2022, as well as an opportunity to add topics for 2022 meetings as directed by each respective Board. Items are added to Committee agendas based on: (1) the workplan established by the Committee and approved by both Boards

annually; (2) items subsequently added by the Committee and approved by both Boards; or (3) items referred to the Committee by each Board. The table below is a workplan outlining the topics identified by the Joint Committee, the Board of Supervisors, or the School Board with a suggested timetable for each item; some topics described below may require additional staff time and resources, which would require Board of Supervisors direction to County staff and School Board direction to LCPS staff.

| Topic | Background | Proposed Meeting Date |
|--|--|---|
| Joint Contracting | <p>Staff has looked at the consolidation of procurement activities of the County and LCPS in the past in an effort to find efficiencies and cost savings, most recently at the December 5, 2013 Joint Committee meeting. Generally, the County and LCPS have different procurement needs; however, the County and LCPS staff look for joint procurement opportunities to gain cost savings, where available. For example, the County issued an Invitation for Bid in 2019 to obtain bids for the annual requirements of petroleum products for the County, LCPS and the Town of Leesburg.</p> <p>While there is great variance in the goods and services utilized by Loudoun County Public Schools and the County of Loudoun, when an opportunity presents itself both entities work to issue joint contracts.</p> | Originally proposed on the 2020 Workplan. Staff recommends removing from Committee Workplans. |
| Shared Board of Supervisors and School Board district office space | The County's space strategy was discussed with the Board of Supervisors at its November 21, 2019, Business Meeting. In the item presented to the Board of Supervisors, the Department of General Services discussed Board of Supervisors district office space at the Government Center in Leesburg. The item acknowledges interest expressed in having district-specific offices within each respective district, but notes that the proposed space strategy does not currently contemplate the creation of such offices. The Board of Supervisors directed the item on the Board District Offices to be returned to the Finance/ Government Operations and Economic Development Committee and include staff's analysis on space, security, and cost of pursuing the addition of Board of Supervisors district offices/meeting space within existing and new facilities where operational conditions allow. This item has been postponed due to COVID-19 impacts. Should the Joint Committee choose to pursue the possibility of also | Originally proposed on the 2020 Workplan. Staff recommends removing from Committee Workplans. |

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| | including School Board district offices in the County's space strategy, additional staff time and resources would be required on the part of both the County and LCPS. | |
| Update on Metro Area planning | Co-Chair Morse has requested an update on Metro area planning, especially as it relates to land development. | Proposed for presentation at April 2022 meeting |
| Gardening at LCPS | Supervisor Briskman has requested information regarding development of an agricultural gardening program at Loudoun County Public Schools and potential sources of funding. | Proposed for presentation at June 2022 meeting |
| Feminine Care Products at LCPS | Supervisor Briskman has requested information on options for providing "no cost" feminine products at all Loudoun County Public Schools. | Proposed for presentation at September 2022 meeting |

Should the Committee recommend approval of this work plan, the items listed above, and any new items added, will be presented to both Boards for consideration and approval.

FISCAL IMPACT: There is no fiscal impact associated with this item, although some topics identified above may require additional staff time and effort to prepare for the Joint Committee's consideration.

DRAFT MOTION:

1. I move that the Joint Board of Supervisors and School Board Committee accept the 2022 Work Plan as proposed and direct LCPS and County staff to prepare Board of Supervisors and School Board approved Items for the designated meetings.

I further move that the Joint Board of Supervisors and School Board Committee recommend to the Board of Supervisors and the School Board that new or additional items be added to the 2022 Work Plan by the Joint Board of Supervisors and School Board Committee as discussed at the February 7, 2022, Joint Board of Supervisors and School Board Committee meeting.

OR

2. I move an alternate motion.